

To Whom It May Concern:

I am delighted to write this letter in recommendation of Angelica Monclova, who has been supporting the San Jacinto Band Program. Due to her strong work ethic, musical skills, and professionalism, I feel confident in recommending her to you.

I have known Ms. Monclova for 9 years when I began here at San Jacinto. As a former San Jacinto alumni and Midland High graduate, I recommended her to work as a full time substitute for SJ campus and she continues to be currently a strong supporter of our band program. I have had the privilege to work with her at the beginning of this year as an assistant band director. Ms. Monclova has not always been helpful not only to our staff, but for every student in the San Jacinto Band. She is also very efficient and completed tasks on time with professionalism. She was active in asking questions and seeking solutions to problems, and if she encountered problems or made an error, she had the courage to admit the mistake, take responsibility, and immediately seek to rectify the situation. Throughout her time in this position, Ms. Monclova consistently strove for excellence.

I was particularly impressed by her strong communication skills. Ms. Monclova has always contacted the community, our school administration, and address the needs of our students. She has shown very strong organizational and management abilities, and she was very orderly, with the ability to learn quickly. If anything, Ms. Monclova was at times too eager to complete tasks successfully and quickly, which ultimately serves as proof of her dedicated ambition to succeed and excel. She always asked if there was anything else she could do before she left home.

Based on my firsthand observation of her performance over the past few years, I believe that Ms. Monclova is fully capable of learning and continue developing her graduate career with you. She has a cheerful and positive personality that makes her a joy to work with. At the same time, she displays leadership ability and an innovative mindset, and she exceeded expectations in her role as an assistant band director, sponsor, and strong supporter of the San Jacinto Mustang Band; I expect that she will do the same for you. I therefore enthusiastically recommend her to your program and the University of Texas at Austin Butler School of Music. If you have any questions, please feel free to email me at your convenience.

Sincerely,

Sergio Tarin Jr
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